

## **ITF World Tennis Tour Advance Entry for Doubles Summary and Frequently Asked Questions**

### **Summary**

Starting with tournaments in the week of 13 September, players may submit entries in advance to play Doubles at ITF World Tennis Tour tournaments, where the prize money is \$25,000 or higher.

Tournaments will accept up to seven (7) teams in advance, with the remaining teams coming from on-site entries and wild cards.

In order to enter Doubles as an Advance Entry, both players of the proposed team must have either an ATP or WTA Doubles Ranking (including Protected/Special Ranking) or ITF Doubles Ranking. Players without a Doubles ranking will be removed at the Advance Doubles Entry Deadline. Onsite entries will continue to use the “Best of” Singles or Doubles ranking procedure.

Players/teams will only be able to enter one (1) Doubles tournament per week and therefore will only be able to enter with one (1) partner per week.

Players/teams enter through IPIN as they would do for Singles. Both players of the team are required to make an Advance Entry for doubles: one player enters the team and provides their partner’s IPIN number or IPIN-registered email; the second player confirms the entry. A doubles partnership that has not been confirmed by the Doubles Entry Deadline for doubles will be removed.

[Click here for instructions how to enter Doubles in advance.](#)

### **Frequently Asked Questions**

**1. When is the Entry Deadline for Advance Entry in Doubles?**

The new Advance Entry for Doubles Entry deadline (“Doubles Entry Deadline”) will be on a Wednesday, 12 days before the tournament, at 14h GMT. This deadline is 24 hours after the Singles Withdrawal Deadline.

**2. What is the process for confirming the Doubles entry for my partner and me?**

One member of the team enters Doubles and will be asked for the IPIN number or IPIN-registered email of the partner he or she wishes to play with. The proposed partner will be asked to approve or reject the proposed entry. The partner must approve the entry before the Doubles Entry Deadline. Any teams where the partner has not confirmed the entry will be withdrawn at the Doubles Entry Deadline. Players can change Doubles entries up until the Doubles Entry Deadline, but the player’s partner must confirm the entry prior to the deadline.

**3. Is there a Doubles Withdrawal Deadline?**

Yes, the Advance Entry Doubles Withdrawal Deadline will take place on Thursday, 4 days before the Monday of the tournament week, at 14h GMT. The Doubles Freeze Deadline, as well as the Singles Freeze deadline, will take place at the same time.

Teams may withdraw from the Doubles competition without penalty if they withdraw before the Doubles Withdrawal Deadline.

**4. How many teams are accepted in advance? How many teams are accepted onsite?**

At each ITF tournament, up to seven (7) teams are accepted in advance; with a minimum of 6 teams accepted onsite and up to 3 wild card teams. However, if for example there are only five (5) teams accepted in advance or if only 5 teams arrive to play, then 8 teams will be accepted onsite (with 3 wild card teams).

<b>Main Draw</b>	<b>Men \$25,000</b>	<b>Women \$25,000 - \$100,000</b>
Draw Size	16	16
Advance Entries	Up to 7	Up to 7
On-Site Direct Acceptances	At least 6	At least 6
Wild Cards	3	3

**5. What is the order of acceptance for Doubles team entering in advance?**

Teams will be accepted in accordance with the players’ combined doubles rankings added together and the total used to determine acceptances for Advance Entry.

Priority will be as follows:

- Two players with an ATP/WTA Doubles Ranking (including Protected/Special ranking)
- One player with an ATP/WTA Doubles Ranking and One player with an ITF Doubles Ranking
- Two players with an ITF Doubles Ranking

**6. What if more than 7 teams are on the Acceptance List after the Doubles Entry Deadline?**

If more than 7 teams have entered at the Doubles Entry Deadline, there will be an Alternates list. Alternate Teams can move up into one of the top 7 places if teams above them withdraw before the Doubles Freeze Deadline (Thursday at 14h GMT, 4 days prior to the Monday of the tournament week).

At the Doubles Freeze Deadline, Alternate teams are removed from the acceptance list. Entry Teams not accepted at the Freeze Deadline may enter again onsite but don’t have any priority over other teams signed-in onsite. Onsite Entries will be accepted according to the “best of” Singles/Doubles ranking procedure. Members of an Alternate doubles team may Sign-In onsite with the same or a different partner.

**7. What is the order of acceptance of Doubles teams entering onsite?**

The order of acceptance for On-Site Entry will remain the same as currently prescribed in the ITF World Tennis Tour [Regulations](#). Doubles teams will be accepted in accordance with their best rankings (either singles or doubles) added together and the total used to determine acceptances, including Protected and Special rankings.

**8. My partner and I are accepted as one of the 7 Advance Entry teams after the Doubles Entry Deadline. Are we committed to play the tournament?**

No. Players/teams are not Committed to the event until the Doubles Withdrawal/Freeze Deadline (for doubles, both deadlines are 4 days prior to the tournament). Before the Doubles Withdrawal/Freeze Deadline, players/teams can withdraw without penalty.

**9. Do both members of the team have to confirm a withdrawal?**

No. One member of the team can make the withdrawal. This is done in IPIN before the Doubles Withdrawal/Freeze Deadline. After the Doubles Withdrawal/Freeze Deadline, one member of

the team would need to send a Withdrawal Form to the ITF Supervisor (copying either [mens@itftennis.com](mailto:mens@itftennis.com) or [womens@itftennis.com](mailto:womens@itftennis.com)).

**10. I am in a Singles Main Draw or Qualifying position of “Tournament A” after the Singles Withdrawal Deadline. However, I have also made an entry into the Doubles of “Tournament B”. What happens to my entries?**

A player who is entered or accepted into the Main Draw or Qualifying list of singles of a Men’s or Women’s ITF World Tennis Tour Tournament at the Singles Withdrawal Deadline can only be accepted into Doubles at that same Tournament.

The ITF system will prioritise a commitment in Singles over an entry in Doubles. In this case, you and your partner would be withdrawn from the Doubles in “Tournament B” at the Doubles Entry Deadline.

Players accepted into the Main Draw or Qualifying of Singles at an ITF World Tennis Tour Juniors Tournament after the singles Withdrawal Deadline of the same tournament week will have any Advance Entry for Doubles withdrawn at the Doubles Entry Deadline.

**11. I am on 6 Singles Alternates lists after the Singles Withdrawal Deadline. At the Doubles Entry Deadline, my partner and I are one of the 7 Direct Acceptance teams on the Acceptance List of the Doubles tournament I entered. What happens to my entries?**

You will be accepted into the Doubles tournament and you will be removed from all Singles Alternates lists except the singles list that is the same tournament as the tournament you were accepted into Doubles.

**12. After the Doubles Entry Deadline, I am in a Doubles Alternate team and I am a Singles Alternates at 3 tournaments. What could happen to my entries?**

If Doubles Teams above you on the acceptance list withdraw before the Singles/Doubles Freeze Deadline, so that you become one of the 7 Direct Acceptance Teams, you will be removed from all Singles Alternates lists except if you are on the Singles Alternate list at the same tournament as the Doubles.

If you move into Singles Qualifying in 1 of the 3 tournaments where you were a Singles Alternate, you will be removed from the other Singles Alternates list. You will only remain on the Doubles Alternates list if it is the same tournament that you have been accepted into Singles.

At the Singles and Doubles Freeze Deadline, players listed as singles alternates are removed from all but their highest priority singles event. The Doubles alternates list is no longer used after the Freeze Deadline. If you are an Alternate, you are not committed to that event and you are permitted to sign in onsite for Singles and/or Doubles at any ITF World Tennis Tour tournament that week.

Please note that if your partner is a Singles Alternate as well and is accepted into the Singles Qualifying of a tournament, you (and your partner) will be withdrawn from the Doubles Alternate position if your partner’s Singles tournament is different from your Doubles tournament.

Players who are included on the Doubles Alternates List and do not wish to play a Tournament for a given week should withdraw themselves from that event before the team is accepted into Doubles and you are removed from all other Singles Alternate Lists.

**13. My partner and I wish to withdraw our Doubles entry after the Doubles Freeze Deadline. Will there be a fine?**

A doubles withdrawal made after the Doubles Freeze Deadline and before the onsite Doubles Sign-in deadline will be subject to penalties (although there are exceptions, see below). Only one player needs to make the withdrawal, and this must be done by submitting an official withdrawal form to both the ITF Supervisor (contact in IPIN) and the ITF ([mens@itftennis.com](mailto:mens@itftennis.com) and [womens@itftennis.com](mailto:womens@itftennis.com)) and. The fines are as follows:

- \$25,000 tournaments – \$50, for the player causing the late withdrawal
- \$60,000-\$100,000 tournaments – \$150, for the player causing the late withdrawal

If players cannot agree on who caused the withdrawal, both players will be fined and not able to play for a given week.

Penalties for a late withdrawal after Doubles Sign-in (up to \$600), and a Doubles No Show (up to \$1,000), will continue to be applied where necessary.

There are no fines for withdrawals in Doubles prior to the Freeze Deadline.

**14. Are there any amnesties for Doubles late withdrawals, as there are for Singles late withdrawals?**

Yes. Each player will receive 3 doubles late withdrawal amnesties that can be used for any withdrawal by the onsite Doubles sign-in deadline (using a withdrawal form).

A player may use a singles amnesty to withdraw themselves from both singles and doubles held in the same week. But a doubles amnesty can only be used for doubles withdrawals and not singles.

**15. My partner withdrew our Doubles Advance Entry team after the Doubles Freeze Deadline. Can either of us play Doubles onsite at the same ITF tournament or at a different ITF tournament?**

If a player withdraws after the Freeze Deadline, the non-withdrawing partner may enter any Doubles tournament On-Site with a different partner. (The new partner must not be Committed into any other doubles draw.) Please also see rules below regarding players awarded wild cards.

The withdrawing partner is not permitted to enter the Doubles of another competition. If the players cannot agree on which player has caused the withdrawal, then both players will not be allowed to play that week.

**16. If I am included on the Doubles acceptance list after the Doubles Withdrawal/Freeze deadline can I change partners?**

No, you are committed with the partner you have entered with unless your partner withdraws from the event.

**17. I have an ATP / WTA / ITF singles ranking but I don't have a doubles ranking. Can I enter doubles as an Advance Entry?**

No, you must have an ITF or ATP/WTA Doubles Ranking, including protected/special ranking in order to be accepted as an Advance Entry.

**18. If my partner and I were accepted into a Doubles tournament after the Advance Entry Deadline and if either one of us withdraws before the withdrawal/freeze deadline, will we be penalised?**

No, a player/team is only committed to Doubles 4 days prior to the start of the event for doubles.

**19. At the singles withdrawal deadline, I was left in the qualifying of W25 Orlando, FL. I am also entered into doubles at W25 London. Will I be removed from W25 London doubles?**

Yes, if a player is accepted into the singles main draw or qualifying of any event, he or she is committed to that event after the singles withdrawal deadline. A player has a further 24 hours from the singles withdrawal deadline until the Doubles entry deadline to make or amend any doubles entries.

In this case, the team would not be accepted into the W25 London doubles event because one of the players is committed to W25 Orlando, FL singles. The player could withdraw her existing doubles entry and replace it with an entry into the Doubles of W25 Orlando, FL before the Doubles entry deadline (her partner would need to be eligible and confirm their doubles entry before the Doubles Entry Deadline) Players wishing to be considered for doubles in a specific event should monitor their singles entries carefully.

**20. My partner and I were the first alternate doubles team and after the Freeze Deadline a team above us withdrew. Will we be accepted into the Doubles Main draw?**

After the freeze deadline, any team that withdraws will be filled by the on-site entry procedure and NOT by Alternates on the Advance Entry (Doubles) Acceptance List. Teams that wish to be considered for onsite acceptance will need to sign-in by phone before the on-site doubles sign-in deadline (one player may sign-in for the team).

**21. My partner and I were accepted and committed into W25 Tokyo doubles after the Doubles Withdrawal/Freeze Deadline. We have now been offered a wild card into the doubles (same team) of W60 Bellinzona in the same week. Can we take it?**

Yes, you may accept a doubles wild card into a higher prize money event if you submit your late withdrawal for doubles before the doubles sign-in of your original tournament closes (in this case, W25 Tokyo).

**22. My partner and I were accepted into W25 Tokyo doubles. It is before the Doubles withdrawal/freeze deadline and I have now been offered a wild card into the doubles of W60 Bellinzona with a different partner. Can I take it?**

Yes, a team is not committed before the Doubles Withdrawal/Freeze deadline and a player can take a doubles wild card into another event. The team would have to withdraw from W25 Tokyo so that the Supervisor is aware.

**23. My partner and I were accepted and committed into W25 Tokyo doubles. It is after the Doubles withdrawal/freeze deadline and I have now been offered a wild card into the doubles of W60 Bellinzona with a different partner. Can I take it?**

No. You cannot accept a doubles wild card and leave your partner once you are committed in doubles.

**24. I was committed to a Singles tournament after the withdrawal deadline. Can I make a late withdrawal from singles and sign-up as an Advance Entry for Doubles in the same tournament or different tournament? Can I sign up for On-Site Entry for Doubles?**

Yes. A player who makes a late withdrawal in Singles is subject to late withdrawal penalties but can enter Doubles of any ITF tournament, either as an Advance Entry or as an On-Site Entry.

**25. My partner and I have been accepted into one of the seven Doubles Advance Entry Direct Acceptance positions. Do we have to Sign-in onsite or do we only need to arrive for our match as shown on the Order of Play?**

You do not need to Sign-in, but you will need to be ready to play as scheduled.

**26. Will one player of a Doubles team committed at the Doubles Withdrawal/Freeze Deadline (4 days prior to the event) be allowed to take a singles wild card for main draw or qualifying at another event under the existing rules?**

Yes, a player that is offered a singles wild card and is able to accept it according to the regulations will be allowed to do so. The team must withdraw from the event in which they were accepted before the *Singles* Qualifying Sign-in deadline. Neither player should be fined for the late withdrawal and both players can sign-in onsite for doubles. Both players should email the ITF so that the automatic fine is removed from the player's record.

**27. Can a doubles team withdraw from an ITF tournament after the withdrawal/freeze deadline for Doubles to play in an ATP, Challenger or WTA tournament?**

Between the week of 13 September and the end of 2021, all players committed to an ITF Doubles tournament after the Withdrawal/Freeze deadline, are permitted to play up from an ITF tournament into an ATP or WTA tournament on 3 occasions without penalty. To qualify for the play-up without penalty, the team must withdraw from the ITF tournament in the correct manner before the ITF tournament's Doubles sign-in deadline.

In all other circumstances, a team is committed after the Freeze Deadline and may only leave a tournament by wild card.

Otherwise, in addition to Late Withdrawal penalties, players will be subject to Playing Another Event penalties as follows:

- From \$25,000 to ATP Tour/Challenger/Other Event: \$75 per person (first offence), \$150 per person (subsequent offences)
- From \$25,000 to WTA/Other Event: \$75 per person (first offence), \$150 per person (subsequent offences)
- From \$60,000, \$80,000, \$100,000 to WTA/Other Event: \$100 per person (first offence), \$200 per person (subsequent offences)