

ITF WORLD TENNIS TOUR MINIMUM OFFICIATING REQUIREMENTS 2020

The following sets out 2020 minimum standards for ITF World Tennis Tour tournaments.

All references to ITF World Tennis Tour tournaments in this document refer to Men's and Women's ITF World Tennis Tour tournaments only and do not include World Tennis Tour Junior tournaments.

National Associations that wish to supply a higher certification level of official, or more officials, than the minimum requirements are encouraged to do so. Any requests for these officiating requirements to be waived should be made to ITF Officiating at least eight (8) weeks prior to the tournament.

Officials' Proposal Forms must be submitted to the ITF for approval at least eight (8) weeks prior to the start of the tournament. Any changes to already approved Officials' Proposals must be communicated to the ITF for another approval.

Any changes to 2020 Officiating Minimum Requirements in this document are underlined.

1. ITF WORLD TENNIS TOUR SUPERVISOR

The Supervisor of an ITF World Tennis Tour tournament must be available from the Qualifying Sign-In until the End of Play on Finals Day and **may not leave or arrive late at an ITF World Tennis Tour tournament in progress without prior approval from ITF Officiating**. The ITF Supervisor must arrive on site of the tournament at least 4 hours before the Qualifying Sign-In deadline and inform the ITF World Tennis Tour staff (see contacts below) immediately if he/she will not be able to do so. The only exception to these requirements is when the Supervisor has to leave the tournament early to be the Supervisor of an ITF World Tennis Tour tournament the following week (see End of Week Referee below) or if another Supervisor arrives to the same site to conduct the Qualifying Sign-in and Qualifying for the following week.

No exception will be granted for a Supervisor to arrive after the Qualifying Sign-in Deadline (i.e. for the Main Draw) and also leave before the end of the same tournament.

If an ITF Supervisor is required to leave a tournament early but is NOT travelling to another ITF World Tennis Tour tournament to work as an ITF Supervisor, he/she must contact ITF Officiating in writing for authorisation at least eight (8) weeks in advance of the tournament. He/she cannot commit to another event unless this is approved by ITF Officiating.

ITF Officiating must be informed if there are any potential conflicts between an ITF Supervisor's assignment at an ITF World Tennis Tour tournament and an assignment at an ATP Challenger Tour, an ATP Tour or a WTA event.

2. ITF WORLD TENNIS TOUR CHAIR UMPIRES

Each National Association/Tournament must appoint the minimum number of **Designated Chair Umpires** as per page 3 below and minimum number or **ALL** chair umpires as per the number of match courts:

Number of Match Courts	3	4	5	6
Number of Chair Umpires	5	6	8	9

If the Tournament/National Associations wishes to supply CUs for earlier rounds of Qualifying Draw than required, ALL matches in that round must have a chair umpire (i.e. not matches on Centre Court only).

All Chair Umpires (including National Chair Umpires) must be registered with ITF Officiating in order to be eligible to work at any Qualifying or Main Draw match of a 2020 ITF World Tennis Tour tournament.

A Designated Chair Umpire at an ITF World Tennis Tour tournament must be on-site for the Qualifying days (as per the Minimum Requirements - see page 3) and a sufficient number of designated officials **must be available until the final day of the tournament** unless otherwise approved by the ITF.

ITF Officiating must be informed if there are any potential conflicts between a Chair Umpire's assignment at an ITF World Tennis Tour tournament and an assignment at an ATP Challenger Tour, an ATP Tour or a WTA event. A Chair Umpire may not leave, or arrive late at an ITF World Tennis Tour tournament in progress without prior approval from ITF Officiating.

3. END OF WEEK REFEREE (only applying to ITF World Tennis Tour tournaments with Prize Money \$15,000 and \$25,000)

If the ITF Supervisor of an ITF World Tennis Tour tournament is leaving before the end of the tournament to conduct the Qualifying Sign-In and Qualifying Draw of another ITF World Tennis Tour tournament or provided he/she has received prior approval from ITF Officiating, an End of Week Referee (EWR) must be proposed and approved by the ITF. An ITF Supervisor working at any Women's ITF World Tennis tournament with Prize Money of \$60,000 or higher must stay until the end.

A suitable EWR is one of the following:

1. International Referee (Gold or Silver);
2. Designated international Chair Umpire (Gold, Silver or Bronze);
3. White Badge Referee with sufficient experience;

If the event is a Combined Tournament, the End of Week Referee must hold an ITF Referee certification (White Badge Referee or higher).

If one of the Designate Chair Umpires becomes the EWR, he/she can no longer work as a Chair Umpire and therefore must be replaced with the same (or higher) Badge Chair Umpire for the days when he/she is acting as the EWR so that the minimum requirements are met and the required number and level of Designated Chair Umpires are present during the Final Week-end. All End of Week Referees will be subject to approval by ITF Officiating.

4. MINIMUM REQUIREMENTS FOR TOURNAMENTS PLAYED ON MORE THAN ONE SITE AND RESPONSIBILITY FOR ON-SITE ISSUES

Where a tournament is played on more than one site, an Assistant Referee (International Referee/International Chair Umpire/White Badge Referee approved by ITF Officiating) must be provided by the tournament to act as On-site Referee at the secondary site. The On-site Referee must be in constant contact with the ITF Supervisor, who will remain responsible for all issues arising on-site, but where communication with the ITF Supervisor is not possible the On-site Referee shall act on behalf of the ITF Supervisor. It is the tournament's responsibility to ensure the required number of Chair Umpires and Line Umpires are provided across both sites (in addition to the supplementary On-site Referee), in accordance with the Minimum Requirements.

5. ITF WORLD TENNIS TOUR TOURNAMENTS COMBINED WITH ATP TOURNAMENTS

The ITF World Tennis Tour tournaments should comply with the Minimum Officiating Requirements at individual ITF World Tennis Tour tournaments, regardless of the ATP Designations for Chair Umpires. Please note that the ITF Designate Chair Umpires, who are working at an ITF World Tennis Tour tournaments combined with an ATP event, may work as Chair Umpires at the ATP event if requested and at the condition that the Minimum Officiating Requirements for the ITF World Tennis Tour tournaments are complied with. However, an ATP Supervisor may not work as the ITF Supervisor of an ITF World Tennis tournament during the same week.

A tournament must comply with the Minimum Requirements for Line Umpires at ITF World Tennis Tour tournaments, regardless of the Minimum Requirements for Line Umpires at the ATP event. However, where possible, ITF World Tennis Tour tournaments are encouraged to match the Line Umpire requirements of ATP tournaments.

CONTACT DETAILS:

ITF Officiating Department: +44 (0)20 8392 4685
ITF World Tennis Tour Department: +44 (0)20 8392 4682/4771

officiating@itftennis.com
mens@itftennis.com or womens@itftennis.com

ITF WORLD TENNIS TOURS MINIMUM OFFICIATING REQUIREMENTS

	Men's or Women's \$15,000	Men's or Women's \$25,000	Women's \$60,000 & \$80,000	Women's \$100,000
ITF Supervisor	<p>One [1] Gold or Silver Badge Referee</p> <p>If a Gold/Silver badge is not available in-country, and no feasible solution can be found (i.e. proximity of another Gold/Silver badge supervisor), a White badge supervisor can be used if upgraded to "Approved White Badge" status following additional ITF training and approval of the ITF</p>	One [1] Gold or Silver Badge Referee	One [1] Gold or Silver Badge Referee	One [1] Gold Badge Referee.
Chair Umpires (CUs)	<p>Designated: One [1] White Badge CUs;</p> <p>Recommended: Two (2) White Badge CU or one [1] White Badge CU and one [1] Green Badge CU</p> <p>Qualifying and Main Draw: One [1] Designate CU must assist the Supervisor during Qualifying</p> <p>One [1] CU is required for every Main Draw match</p>	<p>Designated: One [1] International Badge CU* Two [2] White Badge CUs</p> <p>Qualifying and Main Draw: One [1] Designate CUs must assist the ITF Supervisor before the Final Round of Qualifying</p> <p>One [1] CU is required for every Final Round Qualifying and Main Draw match</p>	<p>Designated: One [1] International Badge CU* Two [2] White Badge CUs</p> <p>Qualifying min. requirement: One [1] International Badge CU Two [2] White Badge CU</p> <p>Qualifying and Main Draw: One [1] CU is required for every Qualifying and Main Draw match</p>	<p>Designated: Two [2] International Badge CUs* One [1] White Badge CU</p> <p>Qualifying min. requirement: Two [2] International Badge CU One [1] White Badge CU</p> <p>Qualifying and Main Draw: One [1] CUs required for every Qualifying and Main Draw match.</p>
Line Umpires	None required.	<ul style="list-style-type: none"> - One [1] Line Umpire is required for every Main Draw match. - No Line Umpires are required at Clay Court Tournaments. 	<ul style="list-style-type: none"> - One [1] Line Umpire is required for every Qualifying match. - Two [2] Line Umpires are required for every Main Draw match. 	<ul style="list-style-type: none"> - One [1] Line Umpire is required for every Qualifying match - Two [2] Line Umpires are required for every Main Draw match. - Three [3] Line Umpires are required for Main Draw Semi Final and Final matches.

International Chair Umpire – Gold, Silver or Bronze Chair Umpire

**ITF World Tennis Tour Tournaments combined with ATP Tournaments – see page 1 for further information

CU=Chair Umpire

ITF WORLD TENNIS TOURS MINIMUM OFFICIATING REQUIREMENTS AT COMBINED TOURNAMENTS

		Women's \$15,000	Women's \$25,000	Women's \$60,000 & \$80,000	Women's \$100,000
Men's \$15,000	ITF Supervisor	One [1] Gold or Silver Badge Referee	One [1] Gold or Silver Badge Referee	One [1] Gold or Silver Badge Referee	One [1] Gold Badge Referee
	Chair Umpires (CUs)	<p>Designated: Two [2] White Badge CUs; Recommended: Four (4) White Badge CU or three [3] White Badge CU and one [1] Green Badge CU</p> <p>Qualifying and Main Draw: Two [2] Designate CU must assist the Supervisor during Qualifying</p> <p>One [1] CU is required for every Main Draw match</p>	<p>Designated: One [1] International Badge CU* Three [3] White Badge CUs</p> <p>Qualifying and Main Draw: One [1] Designate CU must assist ITF Supervisor during Qualifying of Men's \$15,000 and One [1] Designate CU must assist ITF Supervisor before Final Round Qualifying of Women's \$25,000. One [1] CU is required for every Final Round Qualifying match at Women's \$25,000. One [1] CU is required for every MD match at both Tournaments.</p>	<p>Designated: One [1] International Badge CU* Three [3] White Badge CUs</p> <p>Qualifying min. requirement: One [1] International Badge CU Three [3] White Badge CUs</p> <p>Qualifying and Main Draw: One [1] Designate CU must assist ITF Supervisor during Qualifying of Men's \$15,000. One [1] CU is required for every Qualifying match at Women's \$60,000/\$80,000. One [1] CU is required for every MD match at both Tournaments.</p>	<p>Designated: Two [2] International Badge CUs* Three [3] White CUs</p> <p>Qualifying min. requirement: Two [2] International Badge CU Three [3] White Badge CUs</p> <p>Qualifying and Main Draw: One [1] Designate CU must assist ITF Supervisor during Qualifying of Men's \$15,000. One [1] CU is required for every Qualifying match at Women's \$100,000. One [1] CU is required for every MD match at both Tournaments.</p>
Men's \$25,000	ITF Supervisor	One [1] Gold or Silver Badge Referee	One [1] Gold or Silver Badge Referee	One [1] Gold or Silver Badge Referee	One [1] Gold Badge Referee
	Chair Umpires (CUs)	<p>Designated: One [1] International Badge CU* Three [3] White Badge CUs or two [2] White Badge CUs and one [1] Green Badge CU</p> <p>Qualifying and Main Draw: Two [2] Designate CUs must assist Supervisor during Qualifying of both Tournaments. One [1] CU is required for every Final Round Qualifying match at Men's \$25,000 One [1] CU is required for every MD match of both Tournaments.</p>	<p>Designated: Two [2] International Badge CUs* Three [3] White Badge CUs</p> <p>Qualifying and Main Draw: Two [2] Designate CUs must assist ITF Supervisor Final Round Qualifying at both Tournaments One [1] Chair Umpire is required for every Final Round Qualifying match at both Tournaments One [1] Chair Umpire is required for every MD match at both Tournaments.</p>	<p>Designated: Two [2] International Badge CU* Three [3] White Badge CUs</p> <p>Qualifying min. requirement: One [1] International Badge CU Three [3] White Badge CUs</p> <p>Qualifying and Main Draw: One [1] Designate CU must assist ITF Supervisor before Final Round Qualifying of Men's \$25,000 One [1] CU is required for every Final Round Qualifying match at Men's \$25,000 and for every Qualifying match at Women's \$60,000/\$80,000. One [1] CU is required for every MD match at both Tournaments.</p>	<p>Designated: Three [3] International Badge CU* Three [3] White Badge CUs</p> <p>Qualifying min. requirement: Two [2] International Badge CU Two [2] White Badge CUs</p> <p>Qualifying and Main Draw: One [1] Designate CU must assist ITF Supervisor before Final Round Qualifying of Men's \$25,000 One [1] CU is required for every Final Round Qualifying match at Men's \$25,000 and for every Qualifying match at Women's \$100,000. One [1] CU is required for every MD match at both Tournaments.</p>
Line Umpires	A Tournament must treat the ITF World Tennis Tour combined Tournament as two (2) separate ITF World Tennis Tour Tournaments, and comply with the Minimum Officiating Requirements for each individual Tournament.				

*International Chair Umpire – Gold, Silver or Bronze Chair Umpire

**ITF World Tennis Tour Tournaments combined with ATP Tournaments – see page 1 for further information

CU=Chair Umpire