



Optus Nottingham International 2008



MELBOURNE
GLEN WAVERLEY

Accommodation Booking Request Form

Hotel Details

Novotel Glen Waverley – Official Junior Player Hotel

Located at 285 Springvale Road, Glen Waverley, Melbourne, Victoria, 3150. www.novotelglen.com.au

Standard Room Rates:

\$140.00 per night, based on single/twin/double occupancy

\$176.00 per night, based on triple occupancy.

Special Breakfast rate of \$13.50 per person, per day for full buffet breakfast in Infusion Restaurant. Normally \$26 per person.

Special Tennis Dinner menu in Infusion Restaurant, variety of main meals offered from \$18.00.

Undercover secure Car Parking \$10.00 per day

Novotel Glen Waverley is a non smoking hotel

Hotel Check-In Time: 2.00pm

Hotel Check out Time: 11.00am

Booking Details (Please tick appropriate box) This is a new booking This is an amendment to confirmation number _____

All reservations **must be faxed or e-mailed directly to the Novotel Glen Waverley. **

Fax Number: (61) 3 8561 2391

E-Mail: h2068@accor.com

Only this form will be accepted to make your reservation, no telephone reservations will be accepted. Only one room may be reserved per booking form. If you are sharing a room with another person(s) only one form that includes all the guest's names should be submitted, please **do not** send separate forms.

PLEASE WRITE USING BLOCK LETTERS ONLY

<u>Guest Details</u>	Surname:	First Name:	Please circle as appropriate
Guest One:			Player / Coach / Guest
Guest Two:			Player / Coach / Guest
Guest Three:			Player / Coach / Guest
Country:		National Association / Federation:	
Arrival Date:	____ January, 2008	Departure Date:	____ January, 2008
Approximate check-in time:		Contact Details while Travelling:	
Bedding Request:	One Queen Bed / Two Double Beds / Two Double Beds plus Folding Bed (Please select only one option).		
Comments/Special Requests:			

Credit card details: **Bookings will not be accepted without full credit card details:**

Card Type: _____ Card Number: _____ Expiry Date: ____ / ____

Full Name as it appears on card: _____ Signature of Cardholder: _____

Booker Details (Details of person making the booking):

Name:		Telephone Number:	() Country Code / Area Code / Number
Fax or E-Mail to send confirmation to:	(If fax confirmation required please ensure country and area codes are provided).		

Booking Conditions

- 1 You **must** notify the Hotel of any changes to your arrival date.
- 2 Bookings will not be accepted without full credit card details.
- 3 **Booking deadline is 21 December, 2007. Please note any bookings after this date are Subject to availability and accommodation rate may change**
- 4 Room rates are quoted in Australian dollars, inclusive of GST.
- 5 Bookings cancelled within 24 hours prior to arrival or in the event of a non-arrival will be charged one nights accommodation to the credit card provided.
- 6 Guests are responsible for all costs including food, mini bar, telephone calls, laundry etc.
- 7 Any change in departure date, requires 24 hour notice. Within 24 hours an early departure fee of one nights accommodation will be charged.

Hotel Use Only

Booking Confirmed by: _____ Date: _____ Confirmation #: _____